



**Town of Arlington, Massachusetts**  
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## 11-5-2013 Minutes

Thompson School Building Committee Meeting  
Tuesday, November 5, 2013  
Town Hall Annex – Second Floor Conference Room  
6:30 pm

Present: Kathleen Bodie, Superintendent, TSBC  
Adam Chapdelaine, Town Manager, TSBC, PTBC  
John Cole, TSBC, PTBC  
Sheri Donovan, Thompson School Principal, TSBC  
Tobey Jackson, Parent Representative, TSBC  
Diane Johnson, APS Chief Financial Officer, TSBC, PTBC (absent)  
Domenic Lanzillotti, Purchasing Officer, TSBC  
Tony Lionetta, TSBC, CPC  
John Maher, TSBC, PTBC  
Mark Miano, Facilities Manager, TSBC, PTBC  
Jeff Thielman, SC Rep., TSBC (absent)

Attendees: Brian DeFilippis, OPM, Burt Barachowitz  
Lori Cowles, Chris Vance, HMFH Architects  
Peter Constable, Point-Line-Space

Call to order: 6:30 pm

### F & E Request

Peter Constable of Point-Line-Space presented the quotations for the additional F&E requests. The additional requests total \$25,196.97, which is still under the \$450,000 approved F&E budget. Sheri Donovan requested two additional cafeteria tables in the amount of \$3,000.00.

On a motion by Adam Chapdelaine seconded by Domenic Lanzillotti it was unanimously:  
Voted to approve the F&E request in the amount of \$25,196.97.

On a motion by Adam Chapdelaine seconded by Domenic Lanzillotti it was unanimously:  
Voted to approve a service fee not to exceed \$3,000.00 to Point-Line Space, to monitor, receive and install additional F&E items.

### Punch List Update

- Brian DeFilippis reported that the punch list is monetized in the amount of \$290,000.
- Burt Barachowitz stated that there is still \$150,000 worth of items not complete to date.
- The gym floor is still an issue, Chris Vance (HMFH) has agreed to a 2nd repair to the floor. A new gym floor would cost approximately \$60,000. The warranty is for 10 years with an extension of up to five years.
- Damper delivery and installation is still outstanding.

Approval of:  
Invoices

On a motion by Adam Chapdelaine seconded by John Maher it was unanimously  
Voted to approve PMA Invoice 03383-49 dated November 4, 2013 in the amount of \$8,178.00 for Professional Services October 1 – 31, 2013.

On a motion by John Cole seconded by Domenic Lanzillotti it was unanimously

Voted to approve HMFH Invoice #13 dated October 15, 2013 in the amount of \$5,000.00 for Professional Services provided September 1 – 30, 2013.

On a motion by Domenic Lanzillotti seconded by Adam Chapdelaine it was unanimously  
Voted to approve HMFH Invoice #14 dated October 15, 2013 in the amount of \$6,976.20.00 for F&E and IT Procurement Services provided September 1 – 30, 2013.

On a motion by Adam Chapdelaine seconded by John Cole it was unanimously  
Voted to approve HMFH Invoice #78 dated November 4, 2013 in the amount of \$1755.60.00 for F&E and IT Services provided through October 31, 2013.

On a motion by John Maher seconded by Domenic Lanzillotti it was unanimously  
Voted to approve HMFH Invoice #79 dated November 4, 2013 in the amount of \$440.00 for Additional landscape site visits provided through October 31, 2013.

On a motion by Adam Chapdelaine seconded by Domenic Lanzillotti it was unanimously  
Voted to approve HMFH Invoice #80 dated November 4, 2013 in the amount of \$8,300.00 for Professional Services provided October 1 – 31, 2013.

On a motion by Adam Chapdelaine seconded by Domenic Lanzillotti it was unanimously  
Voted to approve change request #62-R1 for a credit in the amount of \$-5000.00 for flexible ductwork.

On a motion by Adam Chapdelaine seconded by Domenic Lanzillotti it was unanimously  
Voted to approve change request #77 in the amount of \$5,905.00 to modify curved bench in the lobby.

On a motion by John Cole seconded by Domenic Lanzillotti it was unanimously  
Voted to approve change request #86-R1 in the amount of \$15,650.00 for the addition of Concrete walks and landscaping.

On a motion by Domenic Lanzillotti seconded by Adam Chapdelaine it was unanimously  
Voted to approve change request #87 in the amount of \$1,524.00 to remove gravel mound.

On a motion by Domenic Lanzillotti seconded by John Maher it was unanimously  
Voted to approve change request #88 in the amount of \$1,025.00 for ceiling repairs.

#### Certificate of Payment

On a motion by Domenic Lanzillotti seconded by John Maher it was unanimously:  
Voted to approve the G & R Construction Certificate of Payment in the amount of \$525,878.25.

#### Approval of Minutes

On a motion by John Maher seconded by Domenic Lanzillotti it was unanimously:  
Voted to approve the meeting minutes of October 1, 2013.

#### New Business

- CHPS Update – documented practices are required for the final submission in order for the CHPS points to be awarded. Mark Miano will send Chris Vance a draft for initial review.
- Lori Cowles is waiting to hear from NSTAR on the amount of money to be awarded for the Thompson project.
- Lori and Adam are working on an energy tax credit that may be passed on to the design team.
- Contingency funds –

Tobey Jackson stated that he has been approached by parents inquiring as to how the remaining funds would be used. Town Manager, Adam Chapdelaine, explained that the remaining funds would be sent to the Capital Planning Committee for reallocation and then to Town Meeting who needs to vote the appropriation of said funds. (for the Stratton and AHS).

The next meeting is scheduled for December 3rd at 6:30 pm

The meeting adjourned @ 7:25 pm.

Submitted by  
Karen Tassone  
Recording Secretary